



Choir COVID Safety Plan



Considerations for your Plan

- ❖ **WA Government** regulations

Already imbedded in the [WA Govt COVID Safety Plan](#) template

- ❖ **Premises** COVID Safety Plan

- ❖ **Choir** COVID Safety Plan

- ❖ **Your members** can assess your plan

Choir COVID Safety Plan



The image shows a screenshot of the WA COVID Safety Plan form. At the top left is the Government of Western Australia logo, and at the top right is the WA COVID Safety Plan logo. The main heading is 'COVID Safety Plan' with a checkmark icon. Below this is a dashed box containing the text: 'Please use the following form to document your plan for how your staff and patrons will be kept safe during the COVID-19 pandemic.' The form fields include: 'Premises name:' followed by a text input box; 'has a maximum capacity of Number: [input box] patrons and agrees to the following Phase 3 safety requirements:'. There are four checked checkboxes: 'A strict limit of a minimum of 2sqm per person', 'Maintain records of patrons for the purposes of contact tracing where appropriate', 'Comply with patron limit', and 'Carefully manage shared spaces to ensure physical distancing'. Below the checkboxes is a numbered list of four steps: 1. Refer to the COVID Safety Guidelines for information on the expectations for COVID Safety Plans and to assist you in completing this plan. These are available at wa.gov.au; 2. Discuss and share relevant details of your plan with staff, contractors and suppliers so everyone is aware of what to do and what to expect; 3. The COVID-19 pandemic is an evolving situation - review your plan regularly and make changes as required; 4. Print and display the COVID Safety Plan Certificate available at the end of this form. At the bottom left is the WA.gov.au logo, and at the bottom right is the slogan 'We're all in this together.' in orange script.

Link to WA Gov COVID Plans page

<https://www.wa.gov.au/organisation/department-of-the-premier-and-cabinet/covid-19-coronavirus-business-and-industry-advice>

Link to COVID Safety Plan
Phase 3 sport and recreation

<http://www.wa.gov.au/sites/default/files/2020-05/COVID-19-Safety-Plan-Phase-3-Sport-and-Recreation.pdf>



Choir COVID Safety Plan

Premises details			
Premises name:	<input type="text"/>	Prepared by:	<input type="text"/>
Type of premises:	<input type="text"/>	Position title:	<input type="text"/>
Street address:	<input type="text"/>	Completion date:	<input type="text"/>
Contact no:	<input type="text"/>	Revision date:	<input type="text"/>
Email:	<input type="text"/>		

* For the sections below, please complete the form and attach additional pages or information as required.

1. Physical distancing

• What will be done to implement physical distancing guidelines?

Consider: physical distancing for staff and patrons; occupancy limits based on 2sqm requirements; management of waiting areas etc.

2. Hygiene

• How will you ensure required hygiene standards are maintained?

Consider: hygiene protocols and practices; supply of cleaning and sanitiser products etc.



Page 2 of COVID Safety Plan

5 boxes to fill in for your choir plan

- Physical distancing
- Hygiene
- Training
- Compliance
- Response Planning



Choir COVID Safety Plan

3. Training and education

- How will you ensure all your workers know how to keep themselves and others safe from exposure to COVID-19?

Consider: staff training; records of training; additional education; signage; guidance material etc.

4. Compliance

- I am aware that in addition to the legal obligations arising from the Emergency Management Act 2005 and the Directions made under that Act, I must continue to comply with relevant existing legislation and regulations, including WorkSafe legislation.

Yes No

Comments:

5. Response planning

- How will you respond to an exposure or suspected exposure to COVID-19 within your premises?

Consider: records of patrons; cleaning procedures; referrals to relevant authorities; regular review of procedures etc.





Choir COVID Safety Plan



Premises name

COVID Safety Plan Certificate

Welcome.

Number:

We can accommodate patrons and agree to maintain the WA Government's safety measures



2sqm per person



Staff education



Frequent cleaning and disinfection



Contact tracing

We're doing our part to help keep you safe.
Please respect the rules and our staff.

We're all in this *together.*

Prepared by:

Date



Page 4 of COVID Safety Plan

This is your Certificate
It is official and it will
comply with all legal
requirements as they are
already built into it.



Choir COVID Safety Plan



❖ You will likely need more than one plan

Plan A - no community transmission

Plan B - when community transmission of COVID resumes

- what extra mitigation steps contemplated?

Join us at next weeks webinar to discuss making your Plans!



Choir COVID Safety Plan

❖ Special Webinar

“How to make a Choir COVID Safety Plan”

Tuesday 30 June 6:30pm

Register via the songfest.com.au website